



**City Council Meeting  
City of Belleair Beach, Florida**

**Monday, January 9, 2023  
Community Center, 6:00 PM**

**PUBLIC MEETING NOTICE  
AGENDA**

Call to Order  
Pledge of Allegiance  
Roll Call

1. Approval of Agenda.
2. Citizens Comments. (Each speaker will be recognized once and will be limited to a (3) three-minute presentation on any subject that is not on the Agenda)
3. Presentation: Pinellas County Sheriff's Office.
  - Law Enforcement monthly report
  - Code Enforcement monthly report
4. Presentation: Sharon Gadbois, Public Affairs Specialist, U.S. Small Business Administration
  - U.S. Small Business Administration to Offer Disaster Assistance Loans
5. Quarterly Board Reports
  - Board of Adjustment
  - Citizens Advisory Committee
  - Park and Recreation Board
  - Planning and Zoning Board
6. City Attorney Report.
7. City Manager Report.
8. City Clerk Report.

**Consent Agenda**

9. Approval of November 14, 2022, City Council Work Session Minutes.
10. Approval of December 5, 2022, City Council Meeting Minutes.

**Regular Agenda**

11. Consideration of Appointment of Park and Recreation Board Member.
  - John Wagner
12. Consideration to Authorize the City Manager to Execute a Purchase Order for Resurfacing the Morgan Park Parking Lot.
  - Authorize the City Manager to execute a purchase order with Baker Paving in the amount of \$18,805.00
13. Unfinished Business.
14. City Council Comments.

**Adjournment**

Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The law does not require the City Clerk to transcribe verbatim minutes, therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. Any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-595-4646 or fax a written request to 727-593-1409.

Patricia A. Gentry, CMC  
City Clerk

**Upcoming Meetings and Events**  
as of January 5, 2023

**Board of Adjustment Hearing**  
Thursday, January 12, 2023  
6:00pm

**Health & Wellness Fair**  
Community Center  
Saturday, January 14, 2023  
10:00am until 2:00pm

PINELLAS COUNTY SHERIFF'S OFFICE  
BOB GUALTIERI, SHERIFF



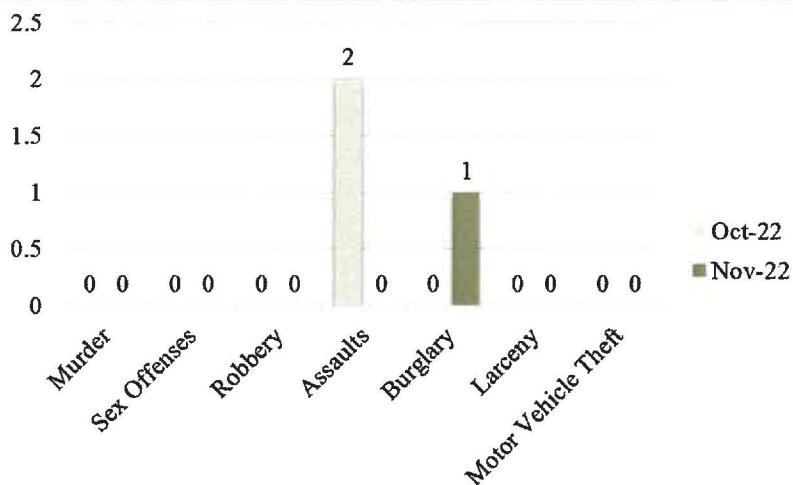
STRATEGIC PLANNING DIVISION

BELLEAIR BEACH MONTHLY ANALYSIS

Select UCR Property & Person Crimes

November 2022

Select UCR Property & Person Crimes	October 2022	November 2022	November 2021 YTD	November 2022 YTD
Murder	0	0	0	0
Sex Offenses	0	0	0	1
Robbery	0	0	0	0
Assaults	2	0	10	11
Burglary	0	1	3	4
Larceny	0	0	9	9
Motor Vehicle Theft	0	0	1	1
GRAND TOTAL	2	1	23	26



Prepared by: Casey Taylor

Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects

CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7) Vehicle Abandoned/Illegally Parked

- 1 -

12/8/2022

## Arrests

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### November 2022

There was a total of **4** people arrested in the City of Belleair Beach during the month of November 2022 resulting in the following charges:

ARREST TYPE & DESCRIPTION	TOTAL
<b>Felony</b>	<b>2</b>
Burglary-Residential	1
Possession Of Controlled Substance	1
<b>Misdemeanor</b>	<b>1</b>
Possession Of Drug Paraphernalia	1
<b>Warrant</b>	<b>1</b>
Warrant Arrest	1
Traffic Misdemeanor	2
Driving Under The Influence	2
<b>Grand Total</b>	<b>6</b>

\*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

## Deputy Activity

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There was a total of **759** events in the City of Belleair Beach during the month of November resulting in **867** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Belleair Beach for the month of November. \*CAD data is filtered by problem type.

### November 2022

DEPUTY ACTIVITY	TOTAL
Directed Patrol	238
Traffic Stop	155
House Check	148
Vehicle Abandoned/Illegally Parked	45
Contact	36
Ordinance Violation	30
Area Check	19
Traffic Control	13
Assist Citizen	8
Suspicious Person	7
Suspicious Vehicle	5
Building Check Business	5
Information/Other	5
911 Hang-up Or Open Line	4
Supplement	3
Traffic Violation	3
Assist Motorist	3
Lost/Found/Abandoned Property	3
Community Contact	2
DUI	2
Drug Call-Not In Progress	2
Assist Other Agency	2
Transport Prisoner	2
Civil Matter	2
Alarm	2

Prepared by: Casey Taylor

Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects

CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7) Vehicle Abandoned/Illegally Parked

- 3 -

12/8/2022

## Crash & Citation Analysis

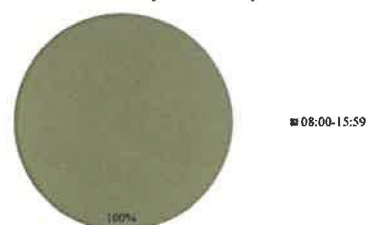
There was 1 crash in the City of Belleair Beach during November 2022. \*Crash data is filtered by disposition type and may include "accident and hit and run" problem types.

CRASH LOCATION	TOTAL
209 Howard Drive	1

Crashes by Day of the Week



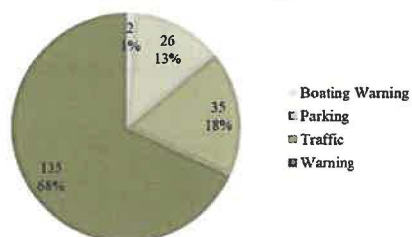
Crashes by Time of Day



There were a total of 198 citations and warnings issued in the City of Belleair Beach during November 2022.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
0 Belleair Beach Causeway	8
Gulf Blvd & Causeway Blvd	4
Gulf Blvd & 18th St	3
Gulf Blvd & 1st St	2
444 Causeway Blvd	2
20th St & Gulf Blvd	2
Gulf Blvd & Howard Drive	2
Causeway Blvd & Palm Drive	2
Gulf Blvd & 25th St	1
501 Gulf Blvd	1

Citations and Warnings



Prepared by: Casey Taylor

Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects

CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7) Vehicle Abandoned/Illegally Parked

- 4 -

12/8/2022



## CATEGORY

LANDSCAPE	PARKING	DOCKS	STRENTAL	PERMIT	TRASH	NUISANCE	SIGNS	VIOLATION	OTHER
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## Monthly Code Enforcement Report

Start DATE	Closed DATE	DAYS OPEN										#	Street Name	SOURCE	COMMENTS
12/1/2022	12/1/2022	1					X					3106	Wedgewood Dr	On View	A/C install permit check Valid
12/1/2022	12/1/2022	1	X									3105	Crytal Cay Dr	On View	Ord 22-34 15 Day notice
12/1/2022	12/1/2022	1	X					X	X			2720	Hibiscus Dr	On View	Follow up ref 22-34/22-33 Pending
12/1/2022	12/1/2022	1						X	X			103	25th Street	On View	Trash / Silt Fence 5 Day notice
12/1/2022	12/1/2022	1	X									105	24th Street	On View	Follow up ref ord 22-34 / Case Closed
12/1/2022	12/1/2022	1	X									105	22nd Street	On View	Follow up ref ord 22-34 / Case Closed
12/1/2022	12/1/2022	1					X					103	Aleta Dr	On View	Permit Check A/C install / Valid Case Closed
12/2/2022	12/2/2022	1	X									101	1st Street	On View	Follow up Ord22-34 / Pending
12/2/2022	12/2/2022	1	X									201	Gulf Blvd	On View	Follow uo Ord 22-34 / Pending
12/2/2022	12/2/2022	1	X									106	3rd Strret	On View	Ord 22-34 15 Day notice
12/6/2022	12/6/2022	1			X							115	Aleta Dr	On View	Follow up Dock repair / Pending
12/6/2022	12/6/2022	1									X	108	16th Street	On View	Follow up POD/ Case Closed
12/6/2022	12/6/2022	1							X			104	16th Street	On View	Slit Fence / 5 Day Notice
12/6/2022	12/6/2022	1							X			301	22nd Street	On View	Follow up Ord Violation /Corrected Closed
12/6/2022	12/6/2022	1	X									106	Aleta Dr	On View	Ord 22-34 15 Day notice
12/6/2022	12/6/2022	1							X			2702	Bayshore Drive	On View	RV in Driveway/5 day notice
12/6/2022	12/6/2022	1							X			3122	Tiffany Drive	On View	Ord Violation 22-33 5 day notice
12/6/2022	12/6/2022	1					X					516	Belleisle Dr	On View	Valid Permit / Closed
12/6/2022	12/6/2022	1			X							209	Harrison Av	On View	Dock Repair /15 day notice
12/6/2022	12/6/2022	1	X									201	Gulf Blvd	On View	Follow up Ord 22-34 Pending
12/6/2022	12/6/2022	1		X								2650	Gulf Blvd	On View	Parking Citation
12/6/2022	12/6/2022	1		X								2650	Gulf Blvd	On View	Parking Citation
12/9/2022	12/9/2022	1	X									2301	Gulf Blvd	On View	Ord 22-34/ 10-77 15 Day notice
12/9/2022	12/9/2022	1			X							115	Aleta Dr	On View	Followdock repair/ Permit Pending
12/9/2022	12/9/2022	1	X									2821	Gulf Blvd	On View	Ord 22-34 15 Day notice



## CATEGORY

## Monthly Code Enforcement Report

			LANDSCAPE	PARKING	DOCKS	STRENTAL	PERMIT	TRASH	NUISANCE	SIGNS	VIOLATION	OTHER	#	Street Name	SOURCE	COMMENTS
Start DATE	Closed DATE	DAYS OPEN														
12/9/2022	12/9/2022	1							X				3122	Tiffany Drive	On View	Follow up Ord Violation /Corrected Closed
12/11/2022	12/11/2022	1									X		127	Aleta Dr	On View	Vehicle Burglary
12/11/2022	12/11/2022	1									X		132	Aleta Dr	On View	Vehicle Burglary
12/11/2022	12/11/2022	1									X		144	Aleta Dr	On View	Vehicle Burglary
12/11/2022	12/11/2022	1									X		148	Aleta Dr	On View	Vehicle Burglary
12/11/2022	12/11/2022	1									X		100	Aleta Dr	On View	Vehicle Burglary
12/16/2022	12/16/2022	1							X				3221	Gulf Blvd	On View	Ordinance Violation 10-71 & 22-34 Stop Order
12/16/2022	12/16/2022	1									X		420	Gulf Blvd	On View	Trespass Violation
12/16/2022	12/16/2022	1						X					2720	Hibiscus Dr	On View	Follow up Ord Violation /Corrected Closed
12/16/2022	12/16/2022	1							X				2702	Bayshore Drive	On View	Follow up Ord Violation /Corrected Closed
12/16/2022	12/16/2022	1	X										106	22nd Street	On View	Follow up Ord Violation /Corrected Closed
12/16/2022	12/16/2022	1									X		3200	Gulf Blvd	On View	Accident / Case Closed
12/16/2022	12/16/2022	1	X										2821	Gulf Blvd	On View	Follow up Ord Violation /Corrected Closed
12/19/2022	12/19/2022	1	X										120	Causeway Bl	On View	Follow up Ord Violation /Corrected Closed
12/19/2022	12/19/2022	1	X										101	1st Street	On View	Follow up Ord Violation /Corrected Closed
12/19/2022	12/19/2022	1	X										201	Gulf Blvd	On View	Follow up Ord Violation / Case Pending
12/19/2022	12/19/2022	1	X										106	5th Street	On View	Follow up Ord Violation / Corrected Closed
12/19/2022	12/19/2022	1	X										105	7th Street	On View	Follow up Ord Violation / Corrected Closed
12/19/2022	12/19/2022	1									X		114	9th Street	On View	Disturbance / Report
12/19/2022	12/19/2022	1	X										2244	Donato Drive	On View	Follow up Ord Violation / Corrected Closed
12/19/2022	12/19/2022	1	X										124	Aleta Dr	On View	Follow up Ord Violation / Corrected Closed
12/19/2022	12/19/2022	1						X					109	24th Street	On View	Ord Violation 10-71 5 Day Notice
12/20/2022	12/20/2022	1					X						3341	Hibiscus Dr	On View	Permit Check / Valid Case Closed
12/20/2022	12/20/2022	1	X										100	Belleisle Dr	On View	Ord 22-34 15 Day notice
12/20/2022	12/20/2022	1	X								X		235	Howard Drive	On View	Ord 22-34 15 Day notice
12/20/2022	12/20/2022	1	X								X		2720	Hibiscus Dr	On View	Follow up Ord 22-34 Pending
12/20/2022	12/20/2022	1					X						105	24th Street	On View	Remodel No Permit Stop Work Order
12/20/2022	12/20/2022	1						X					109	24th Street	On View	Follow up 10-71 Case Closed
12/24/2022	12/24/2022	1									X		516	Belleisle Dr	On View	Ord Violation working on holiday stop order
12/24/2022	12/24/2022	1									X		1501	Gulf Blvd	On View	Ord Violation working on holiday stop order
12/26/2022	12/26/2022	1							X				1020	Spruce Drive	On View	Follow up Case Closed
12/27/2022	12/27/2022	1					X						109	8th Street	On View	Ord Violation A/C install no permit PCCLB
12/27/2022	12/27/2022	1					X						709	Harbor Drive	On View	Permit Check A/C install / Valid Case Closed
12/27/2022	12/27/2022	1							X				104	17th Street	On View	Follow up Ord 22-34 Pending
12/27/2022	12/27/2022	1									X		101	20th Street	On View	Follow up roof repair / Pending
12/27/2022	12/27/2022	1		X									2601	Bayshore Drive	On View	Parking Violation /Warning
12/28/2022	12/28/2022	1									X		123	8th Street	Comp	Fence install no permit / Work Stopped
12/28/2022	12/28/2022	1				X							109	13th Street	Comp	Short Term Rental/ Cited
12/28/2022	12/28/2022	1					X						117	Belleisle Dr	On View	A/C install no permit / Building Department



U.S. Small Business  
Administration

## U.S. SMALL BUSINESS ADMINISTRATION FACT SHEET - DISASTER LOANS

### FLORIDA Declaration 17644 & 17645

(Disaster: FL-00178)

### Incident: HURRICANE IAN

occurring: September 23, 2022 through November 4, 2022

in the Florida counties of: **Brevard, Charlotte, Collier, DeSoto, Flagler, Glades, Hardee, Hendry, Highlands, Hillsborough, Lake, Lee, Manatee, Monroe, Okeechobee, Orange, Osceola, Palm Beach, Pasco, Pinellas, Polk, Putnam, Saint Johns, Sarasota, Seminole, and Volusia**; and for economic injury only in the contiguous Florida counties of: **Alachua, Bradford, Broward, Clay, Duval, Hernando, Indian River, Marion, Martin, Miami-Dade, Saint Lucie and Sumter**

#### Application Filing Deadlines:

Physical Damage: January 12, 2023 Economic Injury: June 29, 2023

If you are located in a declared disaster area, you may be eligible for financial assistance from the U. S. Small Business Administration (SBA).

#### What Types of Disaster Loans are Available?

- Business Physical Disaster Loans – Loans to businesses to repair or replace disaster-damaged property owned by the business, including real estate, inventories, supplies, machinery and equipment. Businesses of any size are eligible. Private, non-profit organizations such as charities, churches, private universities, etc., are also eligible.
- Economic Injury Disaster Loans (EIDL) – Working capital loans to help small businesses, small agricultural cooperatives, small businesses engaged in aquaculture, and most private, non-profit organizations of all sizes meet their ordinary and necessary financial obligations that cannot be met as a direct result of the disaster. These loans are intended to assist through the disaster recovery period.
- Home Disaster Loans – Loans to homeowners or renters to repair or replace disaster-damaged real estate and personal property, including automobiles.

#### What are the Credit Requirements?

- Credit History – Applicants must have a credit history acceptable to SBA.
- Repayment – Applicants must show the ability to repay all loans.
- Collateral – Collateral is required for physical loss loans over \$25,000 and all EIDL loans over \$25,000. SBA takes real estate as collateral when it is available. SBA will not decline a loan for lack of collateral, but requires you to pledge what is available.

#### What are the Interest Rates?

By law, the interest rates depend on whether each applicant has Credit Available Elsewhere. An applicant does not have Credit Available Elsewhere when SBA determines the applicant does not have sufficient funds or other resources, or the ability to borrow from non-government sources, to provide for its own disaster recovery. An applicant, which SBA determines to have the ability to provide for his or her own recovery is deemed to have Credit Available Elsewhere. Interest rates are fixed for the term of the loan. The interest rates applicable for this disaster are:

Loan Types	No Credit Available Elsewhere	Credit Available Elsewhere
Home Loans	2.188%	4.375%
Business Loans	3.040%	6.080%
Non-Profit Organizations	1.875%	1.875%

#### Economic Injury Loans

Loan Types	No Credit Available Elsewhere	Credit Available Elsewhere
Businesses & Small Agricultural Cooperatives	3.040%	N/A
Non-Profit Organizations	1.875%	N/A

#### What are Loan Terms?

The law authorizes loan terms up to a maximum of 30 years. However, the law restricts businesses with credit available elsewhere to a maximum 7-year term. SBA sets the installment payment amount and corresponding maturity based upon each borrower's ability to repay.

### **What are the Loan Amount Limits?**

- **Business Loans** – The law limits business loans to \$2,000,000 for the repair or replacement of real estate, inventories, machinery, equipment and all other physical losses. Subject to this maximum, loan amounts cannot exceed the verified uninsured disaster loss.
- **Economic Injury Disaster Loans (EIDL)** – The law limits EIDLs to \$2,000,000 for alleviating economic injury caused by the disaster. The actual amount of each loan is limited to the economic injury determined by SBA, less business interruption insurance and other recoveries up to the administrative lending limit. EIDL assistance is available only to entities and their owners who cannot provide for their own recovery from non-government sources, as determined by the U.S. Small Business Administration.
- **Business Loan Ceiling** – The \$2,000,000 statutory limit for business loans applies to the combination of physical, economic injury, mitigation and refinancing, and applies to all disaster loans to a business and its affiliates for each disaster. If a business is a major source of employment, SBA has the authority to waive the \$2,000,000 statutory limit.
- **Home Loans** – SBA regulations limit home loans to \$200,000 for the repair or replacement of real estate and \$40,000 to repair or replace personal property. Subject to these maximums, loan amounts cannot exceed the verified uninsured disaster loss.

### **What Restrictions are there on Loan Eligibility?**

- **Uninsured Losses** – Only uninsured or otherwise uncompensated disaster losses are eligible. Any insurance proceeds which are required to be applied against outstanding mortgages are not available to fund disaster repairs and do not reduce loan eligibility. However, any insurance proceeds voluntarily applied to any outstanding mortgages do reduce loan eligibility.
- **Ineligible Property** – Secondary homes, personal pleasure boats, airplanes, recreational vehicles and similar property are not eligible, unless used for business purposes. Property such as antiques and collections are eligible only to the extent of their functional value. Amounts for landscaping, swimming pools, etc., are limited.
- **Noncompliance** – Applicants who have not complied with the terms of previous SBA loans may not be eligible. This includes borrowers who did not maintain flood and/or hazard insurance on previous SBA loans.

**Note:** Loan applicants should check with agencies / organizations administering any grant or other assistance program under this declaration to determine how an approval of SBA disaster loan might affect their eligibility.

### **Is There Help with Funding Mitigation Improvements?**

If your loan application is approved, you may be eligible for additional funds to cover the cost of improvements that will protect your property against future damage. Examples of improvements include retaining walls, seawalls, sump pumps, etc. Mitigation loan money would be in addition to the amount of the approved loan, but may not exceed 20 percent of total amount of physical damage to real property, including leasehold improvements, and personal property as verified by SBA to a maximum of \$200,000 for home loans. It is not necessary for the description of improvements and cost estimates to be submitted with the application. SBA approval of the mitigating measures will be required before any loan increase.

### **Is There Help Available for Refinancing?**

- SBA can refinance all or part of prior mortgages that are evidenced by a recorded lien, when the applicant (1) does not have credit available elsewhere, (2) has suffered substantial uncompensated disaster damage (40 percent or more of the value of the property or 50% or more of the value of the structure), and (3) intends to repair the damage.
- **Businesses** – Business owners may be eligible for the refinancing of existing mortgages or liens on real estate, machinery and equipment, up to the amount of the loan for the repair or replacement of real estate, machinery, and equipment.
- **Homes** – Homeowners may be eligible for the refinancing of existing liens or mortgages on homes, up to the amount of the loan for real estate repair or replacement.

### **What if I Decide to Relocate?**

You may use your SBA disaster loan to relocate. The amount of the relocation loan depends on whether you relocate voluntarily or involuntarily. If you are interested in relocation, an SBA representative can provide you with more details on your specific situation.

### **Are There Insurance Requirements for Loans?**

To protect each borrower and the Agency, SBA may require you to obtain and maintain appropriate insurance. By law, borrowers whose damaged or collateral property is located in a special flood hazard area must purchase and maintain flood insurance. SBA requires that flood insurance coverage be the lesser of 1) the total of the disaster loan, 2) the insurable value of the property, or 3) the maximum insurance available.

Applicants may apply online, receive additional disaster assistance information and download applications at <https://disasterloanassistance.sba.gov/ela>. Applicants may also call SBA's Customer Service Center at (800) 659-2955 or email [disastercustomerservice@sba.gov](mailto:disastercustomerservice@sba.gov) for more information on SBA disaster assistance. If you are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services. Completed applications should be mailed to U.S. Small Business Administration, Processing and Disbursement Center, 14925 Kingsport Road, Fort Worth, TX 76155.



**City Manager Report  
January 2023**

Project	Key Dates	Unforeseen Issues	Assistance Required	Status
B22-01: 12th/13th Street & Bay Drive – BMP 7&8	January 5 <sup>th</sup> – Completed walkthrough and created final punch list for contractor.	None	None	Televised outfall segments and requesting proposals for cure-in-place-pipe. Replacement check valve covered through warranty on order for 12 <sup>th</sup> Street.
Gulf Blvd Undergrounding	January 18 <sup>th</sup> – Next progress meeting.	None	None	Permitting in progress and materials ordered.
B22-02 7th Street Seawall Renovation, 7th Street Boat Ramp Replacement, and 16th Street Seawall Renovation	December – City staff removed wheel stop. Contractor dredged around check valve and relocated sediment to end of concrete ramp to provide a slope.  January 3 <sup>rd</sup> - Dock installation began	None	None	City staff will complete backfill and restore the sod.
17th and 18th Street (BMP 10 & 11) Stormwater Improvement Project	December 16 <sup>th</sup> – Held a conference call with financial attorney and bank to discuss details of loan and qualification requirement. Forwarded financial reports created by Financial Consultant.	None	None	Project design on hold. CAC developing a proposal to combine five stormwater projects funded by government loan.
Code Enforcement Analysis Project	January – Report modified to track violations categories in survey. New format available for February meeting.	None	None	Implementing quadrant plan and modified code enforcement report.
City Hall Generator	December – Contacted CAT Ring Power for used options. Natural gas is currently unavailable.	None	None	Exploring ManTech International used generator option.

Gulf of Mexico Buoy Replacement	January – Followed up on application approval from FDEP and USACE.	None	None	FUWM Application elements compiled by City Manager. Installation price has increased. Collecting multiple proposals.
Morgan Park Parking Lot Restoration	January 9 <sup>th</sup> – City Council Meeting.	None	None	On Agenda for approval.
Children's Playground Replacement	February – Installation.	None	None	New equipment is on back order. City Manager coordinating removal with Used Children's Playsets, LLC.
City Hall Seawall	ON HOLD	None	None	Estimate will be at least \$50,000 over available \$30,000 in Capital Project Budget.
Walking Easement Survey	December – Results sent to City Council and posted to website.	None	None	Strong support to leave the walking easement as is.



**City Council Work Session  
City of Belleair Beach, Florida**

**Monday, November 14, 2022  
Community Center, 6:00pm**

## **PUBLIC MEETING MINUTES**

The meeting was called to order by Mayor Dave Gattis, followed by a Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:** Present were Councilmembers Frank Bankard (via Zoom), Leslie Notaro, Lloyd Roberts, and Mike Zabel; Mayor Dave Gattis, Vice Mayor Jody Shirley, Interim City Manager Kyle Riefler, and City Attorney Randy Mora.

### **1. Discussion of Proposed Ordinance Regarding Comprehensive Sign Regulations. (Interim City Manager Riefler)**

Discussion included, in part:

- Signs must be content-neutral
- Signs must be regulated uniformly
- Determining the size of signs, the number of signs per property, and the placement

Consensus of Council was to review and make recommendations at a follow-up meeting, then refer the ordinance to the Planning and Zoning Board and the Citizens Advisory Committee for their recommendations.

### **2. Discussion of Draft Employment Agreement For The Services Of Kyle Riefler As City Manager.**

Discussion included, in part:

- Salary amount of \$115,000.00
- Monetary compensation for professional development and continuing education costs

Consensus of Council was a salary of \$115,000.00 with eligibility for a pay increase at the end of year two.

City Attorney Mora will make all changes discussed to the agreement for Council's review.

### **3. Discussion of Councilmember Zabel's Proposed List. (Councilmember Zabel)**

Consensus of Council was to discuss several of the list items at each future work session until all had been discussed.

**4. Discussion of Councilmember Bankard's Proposed Resolution for Council to Respond to Comments from Citizens of Belleair Beach on Non-Agenda Items. (Councilmember Bankard)**

Consensus of Council, following discussion, was to take no action.

**5. Discussion of Code Enforcement Survey Results and Plan for Action. (Interim City Manager Riefler)**

Interim City Manager Riefler reviewed the Code Enforcement Survey results.

Council thanked Mr. Riefler for a comprehensive report.

Mr. Riefler will send a follow-up letter to Residents that participated in the survey.

**6. Discussion of 805 Harbor Drive Tree Inspection and Current Tree Codes. (Councilmember Bankard)**

Consensus of Council, following discussion, was for Mr. Riefler contact the property owner again to discuss options for resolution.

**7. Discussion of Buoys Installed and Maintained at Belleair Shore Beach Accesses. (Councilmember Bankard)**

Consensus of Council, following discussion, was for Mayor Gattis to reach out to some of the Belleair Shore commissioners to determine if there is any interest in having the buoys in their jurisdiction.

**8. General Business.**

There was discussion regarding the walking easement in the City.

**ADJOURN**

**MOTION** was made by Councilmember Bankard and duly seconded to adjourn.

**Motion passed 7-0.**

\_\_\_\_\_  
Date Approved

APPROVED: \_\_\_\_\_  
Dave Gattis, Mayor

ATTEST: \_\_\_\_\_  
Patricia A. Gentry, City Clerk



**City Council Meeting  
City of Belleair Beach, Florida**

**Monday, December 5, 2022  
Community Center, 6:00 PM**

### **PUBLIC MEETING MINUTES**

The meeting was called to order by Mayor Dave Gattis, followed by a Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:** Present were Councilmembers Frank Bankard, Belinda Livingstone, Leslie Notaro, Lloyd Roberts, and Mike Zabel; Mayor Dave Gattis, Vice Mayor Jody Shirley, City Manager Kyle Riefler, City Clerk Patricia Gentry, and City Attorney Randy Mora.

**For continuity, items are listed in agenda order although not necessarily discussed in that order.**

**1. Approval of Agenda.**

**MOTION** was made by Councilmember Bankard and seconded by Councilmember Zabel to approve the Agenda.

**Motion passed 7-0.**

**2. Citizens Comments. (Each speaker will be recognized once and will be limited to a (3) three-minute presentation on any subject that is not on the Agenda)**

Citizens Comments included, in part:

- Sand buildup at the 12th Street beach access
- Ms. Aileen Cerchiara advised that she lives in Belleair Beach on 15th Street, and in September was selected to represent Belleair Beach in the Miss Florida USA pageant
- The boat ramp at 7th Street does not extend out far enough
- The Belleair Beach Community Foundation (BBCF) programs - Brick Program, Adopt A Mile Program, and Belleair Beach Bridge cleanup each month beginning January 21
- The 2nd Annual Health & Wellness Fair will be January 14th, and a CPR class will be on January 19th

**3. Presentation: Pinellas County Sheriff's Office.**

- **Law Enforcement monthly report**

Sergeant McKnight reviewed the report in the Agenda Packet.

- **Code Enforcement monthly report**

Deputy Klapka reviewed the report in the Agenda Packet.

**4. City Attorney Report.**

City Attorney Mora stated that it had been a pleasure to work with, and for City Council.

**5. City Manager Report.**

City Manager Riefler reviewed his monthly report in the Agenda Packet.

He stated that the results of the survey to pave the walking easement in the City were to not move forward with the project – approximately 80% opposed and 20% in favor.

**6. City Clerk Report.**

City Clerk Gentry stated that she appreciated City Manager Riefler's help when she had been on vacation.

**Consent Agenda**

**7. Approval of November 7, 2022, City Council Meeting Minutes.**

**8. Approval of November 28, 2022, Special City Council Meeting Minutes.**

**MOTION** was made by Councilmember Zabel and seconded by Councilmember Bankard to approve the Consent Agenda.

**Motion passed 7-0.**

**Regular Agenda**

**9. Resolution 2022-10, A Resolution Of The City Council Of The City Of Belleair Beach, Florida, Authorizing Signatures Which Are To Appear For All City Check And Draft Writing, And Instructing Any Financial Institution To Accept Any Certified Copy Of This Resolution As Evidence Of Legal Authority Over City Accounts; And Establishing An Effective Date. (City Manager Riefler)**

- **To update signatories for City bank accounts**

City Attorney Mora read Resolution 2022-10 by Title only.

**MOTION** was made by Councilmember Bankard and seconded by Councilmember Notaro for Resolution 2022-10.

Councilmember Bankard	Yes
Councilmember Livingstone	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Councilmember Zabel	Yes
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

**Motion passed 7-0.**

10. **Resolution 2022-11, A Resolution Of The City Council Of The City Of Belleair Beach, Florida, Amending The Annual Budget For Fiscal Year 2022-2023, Providing For Changes In The Stormwater Fund Appropriations By Dedicating Funds Received Through The American Rescue Plan Act; And Establishing An Effective Date.**

- **To dedicate the funds received from the Coronavirus State and Local Fiscal Recovery Funds Program, a part of the American Rescue Plan Act, to stormwater improvements in the Stormwater Fund**

City Attorney Mora read Resolution 2022-11.

**MOTION** was made by Councilmember Zabel and seconded by Vice Mayor Shirley to approve Resolution 2022-11.

Councilmember Bankard	Yes
Councilmember Livingstone	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Councilmember Zabel	Yes
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

**Motion passed 7-0.**

11. **Authorize City Manager to Execute a Purchase Order for the Replacement of 7th Street Park Fishing Dock. (City Manager Riefler)**

- **Boat ramp and seawall renovation project is complete - dock replacement can begin**

**MOTION** was made by Councilmember Bankard and seconded by Councilmember Roberts to authorize the City Manager to Execute the Purchase for the 7th Street Dock.

Councilmember Bankard	Yes
Councilmember Livingstone	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Councilmember Zabel	Yes
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

**Motion passed 7-0.**

**12. Unfinished Business.**

None.

**13. City Council Comments.**

Councilmember Livingstone had no further comments.

Councilmember Zabel wished everyone Happy Holidays, and that the Tree Lighting ceremony and refreshments had been wonderful.

Councilmember Roberts welcomed Councilmember Livingstone.

Councilmember Notaro had no further comments.

Councilmember Bankard wished everyone a blessed Christmas, and that he was thankful the City had only minimal damage from the last two storms.

Vice Mayor Shirley thanked the Park and Recreation Board for the Tree Lighting event and wished everyone a Merry Christmas. She made a challenge to any three other Residents for a three-way match of \$100.00 donations to the Belleair Beach Community Foundation. She stated that it is very dark on the Harrison Avenue Bridge and if lighting for the bridge could be addressed.

Mayor Gattis thanked everyone that contributed to the event tonight – the Park and Recreation Board, Staff, and everyone that attended. He stated that it had been an incredible year for the Community and there was much to be thankful for. He wished everyone a Merry Christmas, a Happy Hanukkah, and a productive new year.

**ADJOURN**

**MOTION** was made by Councilmember Bankard and seconded by Councilmember Notaro to adjourn at 7:08pm.

**Motion passed 7-0.**

\_\_\_\_\_  
Date Approved

APPROVED: \_\_\_\_\_  
Dave Gattis, Mayor

ATTEST: \_\_\_\_\_  
Patricia A. Gentry, City Clerk



# APPLICATION FOR APPOINTMENT



Board of Adjustment  
Park and Recreation Board  
Planning and Zoning Board  
Citizens Advisory Committee

Please Note: Any information given on this application is subject to the Public Records Law of Florida

Name: John Wagner Email: jwagner@pctcinc.net  
Address: 107 6th Street Home Phone: same  
Cell Phone: 6512305566  
City/State: Belleair Beach, FL 33786 Voter Registration Date: 5/17/21 ✓

## Educational Background:

BSB Accounting U of MN 1977

CPA MN retired

CPA/ABV AICPA retired

## Experience:

Deloitte&Touche 1977-1991 Audit Partner

PCTC, Inc. Owner 1991-present (Consulting)

JLMPW, LLC Managing Partner (real estate inv & mgmt)

Four corporate boards

Three not for profit boards including Chair; Pres of Marina assn.

Why would you like to be considered as a candidate for service on this Board or Committee?

Brenda and I are new to BB and would like to contribute

Would you consider serving on another Board or Committee other than the one you selected above? x        YES        NO

Other Board(s) / Committee(s) in which you would be interested:

Parks and Rec. Would consider others

What Boards or Committees do you currently serve:

I have been a resident of the City of Belleair Beach for almost 2 years.

I am a qualified voter of the City of Belleair Beach. Voter registration date 5/17/21

**Please attach a resume if available.**

**SIGNATURE**

**DATE** 12/22/22

NOTE: Application is effective for **ONE YEAR** from date of submission.

If you have any questions, please call the City Clerk, Patricia A. Gentry, at 727-595-4646 ext 124.

### **CITY BOARDS AND COMMITTEES**

Appointments are made by City Council when an opening is available. Applications are available in the City Clerk's Office.

- The **Board of Adjustment\***
- The **Planning and Zoning Board\***
- The **Park and Recreation Board**
- The **Citizens Advisory Committee**

**\*Requires filing a financial disclosure form with the Supervisor of Elections within thirty (30) days of appointment**

**Please Note: Any information given on this application is subject to the Public Records Law of Florida**

## **RESUME OF JOHN L. WAGNER**

### **Work Experience:**

Mr. Wagner is a Certified Public Accountant, Accredited in Business Valuation through the AICPA, providing valuation services, litigation support services, expert testimony and due diligence work. Mr. Wagner is also President of Private Company Transaction Consulting, Inc., a general management consulting firm engaged in management succession processes, transaction structuring and financing placement services. PCTC also provides organizational and profitability enhancement services and interim management assistance to emerging and rapid growth companies and turnaround advisory services for troubled companies.

Mr. Wagner has performed business appraisal work, dispute resolution, forensic accounting, private company exit strategy planning, business reorganization and new venture formation projects in a variety of industries and for many different taxable forms of business in construction, manufacturing, business services, retailing, distribution, real estate based businesses, asset holding companies, leasing and media for purposes including estate planning and resolution, dispute resolution, the buying and selling of financial interests, succession planning and execution and organizational improvement .

From 1977 to 1991, Mr. Wagner was with Deloitte & Touche in a variety of positions. Mr. Wagner was an audit partner whose responsibilities included chairing the local office Manufacturing and Construction Industry Practice Groups with substantial involvement in the Capital Markets Practice Group. Mr. Wagner's clients included large and small, public and private clients in a variety of industries from *Fortune 500* and *ENR 400* to small private companies. He has substantial experience with private placements, initial and secondary public offerings and debt placements.

### **Education:**

B.S.B. Accounting, University of Minnesota, Magna Cum Laude  
ABV National Conference (2000-2010, 2012-2017), AICPA

### **Professional Affiliations:**

Certified Public Accountant, State of Minnesota Retired  
Member American Institute of Certified Public Accountants Retired

### **Volunteer Experience:**

Keystone Community Services St Paul MN 1996-2021 KCS is a multi program social services agency serving large portion of St Paul. Second largest food shelf in MSP metro. Served on a variety of committees including Executive Committee and as Board Chair 2003/2004

St Paul Rotary 2000-2010; served as VP of Administration 2002

MN Arthritis Foundation 1985-1991; served as Vice Chair, Treasurer, Executive Committee and other committees

St Paul United Way 1979- 1988; Fund Distribution Committee; Key Firms II and III. Handled annual allocation process for a group of agencies and coordinated campaigns with midsize companies

St Paul Junior Achievement 1978-1981; headed up local office group managing JA process with inner city high schoolers

**Social Memberships:**

St Paul Pool & Yacht Club 2000-2021

Miss Croix Yacht Harbor Assn 1999 – present; served on Board 2003-2005; Board President 2004-2005

## MEMORANDUM

TO: Mayor and City Council

FROM: Kyle Riefler, City Manager

DATE: January 5, 2023

SUBJECT: Authorize City Manager to execute a Purchase Order for Resurfacing the Morgan Park Parking Lot

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### Recommendation:

Authorize the City Manager to execute a purchase order with Baker Paving for milling, overlay, restriping of the Morgan Park parking lot in the amount of \$18,805.00. Baker Paving proposed the most competitive price and recently completed quality resurfacing work on 12<sup>th</sup> Street, 13th Street, and Bay Drive.

### History:

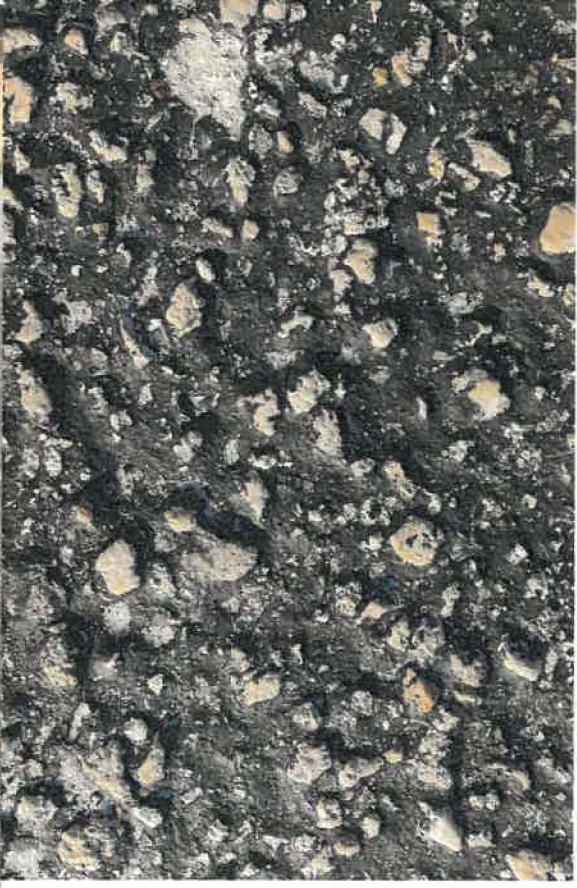
Existing asphalt appears to be over 15 years old. City staff has not been able to locate records of the last complete overlay. In 2017, the parking area was expanded for additional parking spaces. Pictures of the lot are attached to display the current condition of the pavement. Rutting, transitional/longitudinal cracking, and weathering are visible in these pictures.

### Background:

The City Council may authorize expenditures of \$10,000.00 to \$25,000.00 upon receipt of at least three written bids, quotes, or proposals from service providers. Three proposals have been received and are attached. Funding in the amount of \$35,927.00 is available in the FY 22-23 Capital Projects Budget. Accumulated funds are described for milling/resurfacing and concrete replacement for curbing and walkways. City Manager does not recommend replacing any curbs or walkways at this time.

### Attachments:

1. Pictures of Morgan Park Parking Lot
2. Estimate – Baker Paving RECOMMENDED
3. Proposal – Capital Paving, LLC
4. Proposal – Ajax Paving Industries of Florida, LLC



1001 Wood Street  
Largo, FL  
33770

## Estimate

# Baker Paving



**Name/Address**

City Of Belleair Beach  
444 Causeway Blvd  
Belleair Beach, FL 33786

Date	Estimate No.
12/19/2022	511-828

**Project**

City of Belleair Beach  
Morgan Park  
2650 Gulf Blvd  
Belleair Beach, FL

Item	Description	Qty	Rate	Total
A-1	Mill & Overlay Existing Asphalt 1.25" with SP-9.5 ( SY )	1,050	17.10	17,955.00
C-1.1	Stripe Existing Pavement Markings ( paint ) ( min charge )	1	850.00	850.00
Based on 1 Mobilization ( included ). Park to be closed during construction. Removal of vehicles by others. Asphalt Plant testing included. Field testing ( if required ) will be \$700.00 per day. All work to be completed on Weekdays and in Daylight hours. All work to be completed 100% in 1 Day.				
Phone #		E-mail		Total \$18,805.00
727-519-6376		rbaker@bakerpaving.com		

Signature



O (727) 286.8921 | F (727) 286-8923 | 2915 S.R. 590, Suite 21 | Clearwater, FL 33759 | cdeflorida.ws

**Proposal Submitted to:**

**NAME: City of Belleair Beach**  
444 Causeway Blvd.  
Belleair Beach, Fl. 33786

**DATE: 12/19/2022**  
**PHONE NO.: 727-229-8431**  
**FAX NO.: 727-593-1409**  
**ATTN.: Kyle Riefler**

**Job : Morgan Park**  
**2650 Gulf Blvd**  
**Belleair Beach, Fl.**

**PLEASE ACCEPT THIS PROPOSAL FOR THE FOLLOWING ITEMS OF WORK:**

	<u>Desc.</u>	<u>Qty</u>	<u>Unit</u>		<u>Unit Price</u>	<u>Amount</u>
1.)	1" Mill/Pave SP-9.5R w/tack	1,010	SY	\$	23.40 \$	23,634.00
2.)	Restripe as existing	1	LS	\$	1,400.00 \$	1,400.00
					<b>Total: \$</b>	<b>25,034.00</b>

**Includes Standard FDOT Recycled Asphalt.**  
**Proposed quote will be minimum invoiced.**

**Notes:**

**No Retainage/Net 20 Days**

- 1.) The asphalt quoted in this proposal is recycled mix at 110 Lb. yield unless otherwise noted.
  - 2.) This work will not correct any existing drainage problems on site. Slopes w/less than 1/4" fall per foot are considered flat and Capital will not be responsible for ponding water.
  - 3.) Due to the volatile markets of liquid asphalt and diesel/fuel the F.D.O.T. API Index and Fuel Index may be added to the cost at the time of each mobilization. If applicable, the surcharge will be based on the previously mentioned indexes. The surcharge will be determined by the documented cost at the time of paving, compared to the documented cost at the time of the proposal Overage to be billed at 150% of asphalt cost
  - 4.) Material acceptance is based upon material lab results from asphalt supplier.
  - 5.) Exclusions: Permits, Impact Fees, Testing, As-Built Drawings, bonds, MOT, Priming/Sanding and engineering
  - 6.) Work to be done on weekdays, in daylight hours. One Mobilization is included, add \$3,000.00 for each additional.
  - 7.) Capital cannot be held responsible for reflective cracking of asphalt due to existing cracks. We cannot be responsible for power steering marks to the material. Contractor caused delays will be billed at \$600.00 per hour.
  - 8.) Notice to Owner information and signed proposal is required prior to commencement of work.
  - 9.) Prior to paving, a copy of the asphalt specifications, results of base density tests will be required. Otherwise
  - 10.) any specific asphalt density requirements are waived.
  - 11.) This proposal must be signed before work can be scheduled. This quote is good for 10 days.
  - 12.) Actual quantities shall be field measured upon completion of the project and paid for at the appropriate unit price as proposed. Quantities less than 95% of contract will be renegotiated. Late payment will be charged at 2% interest per month or partial month. All collection cost/attorney fees shall be added to invoiced amount.
- \* **If you have any questions concerning this quote, please contact Alben Santana @ 813-299-3306.**

**ACCEPTED:**

**SUBMITTED BY:**

**ALBEN SANTANA**  
**CAPITAL DEVELOPMENT ENTERPRISES, INC.**



**Ajax Paving Industries of Florida, LLC.**  
One Ajax Drive, North Venice, FL 34275  
Phone: 941-486-3600  
Fax: 941-486-3500  
www.ajaxpaving.com

***The Future is Riding on Ajax.™***

<b>To:</b>	CITY OF BELLEAIR BEACH	<b>Contact:</b>	Kyle Riefler
<b>Address:</b>	444 Causeway Blvd BELLEAIR BEACH, FL 33786	<b>Phone:</b>	(727) 593-9407
		<b>Fax:</b>	(727) 593-1409
<b>Project Name:</b>	Morgan Park	<b>Bid Number:</b>	MM22-070
<b>Project Location:</b>	2650 Gulf Blvd, Belleaire Beach, FL	<b>Bid Date:</b>	11/30/2022

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Mobilization	1.00	LS	\$1,750.00	\$1,750.00
2	Mill Existing Asphalt (1")	1,010.00	SY	\$11.43	\$11,544.30
3	1" SP-9.5 Asphalt	1,010.00	SY	\$15.87	\$16,028.70
4	Striping (Paint)	1.00	LS	\$2,968.40	\$2,968.40

**Total Bid Price: \$32,291.40**

**Notes:**

- This Proposal includes ONLY those items and services specifically described above.
- This Proposal is based on 1 Mobilization. Additional Mobilizations will require negotiation of price.
- Asphalt overruns due to pre-existing conditions, including soft base, subgrade or base tolerance will be an additional charge of \$100.00 per ton.
- Prices on this quotation are based on construction prior to March 31, 2023. Any construction after this date will be subject to increased prices of labor, materials and supplies.
- Payment shall be based upon actual field measured quantities.
- Acceptance of this proposal confirms agreement with and incorporation of the standard terms of contract of Ajax Paving Industries of Florida, LLC. This proposal is binding on customer when signed and transmitted to Ajax by mail, PDF, or facsimile.
- The prices on this quotation are firm for 30 days from the date of this quote.
- Ajax Paving will not be responsible for damage to asphalt by third parties. Repairs can be made based on T&M rates.
- Ajax assumes the Park can be closed during construction.
- Striping will be paint only.
- All notes on this quote are to be included in subcontract with Prime. Notes will take precedence over conflicting language in subcontract.

<b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted.  <b>Buyer:</b> _____ <b>Signature:</b> _____ <b>Date of Acceptance:</b> _____	<b>CONFIRMED:</b> <b>Ajax Paving Industries Of Florida, LLC</b>  <b>Authorized Signature:</b> _____  <b>Estimator:</b> Mark Miller 813-769-1990 markmiller@ajaxpaving.com
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